



# Agenda

## SCC Educational Foundation Board Meeting

Tuesday, July 22, 2025

4:00 p.m. – 5:30 p.m.

4000 Suisun Valley Road, Fairfield  
Board Room, Building 600

Also, Via Zoom Conference

<https://solano-edu.zoom.us/j/88643559250>

**Attendees** Kevin Anderson, Marisela Barbosa Robert DaPrato, Jeffrey DuBois, MD, Andrea Garcia, Don Greve, Terry Glubka, Pamela Loar, Bobbie Martinez, Kellie Sims Butler, Ph.D., R. Michael Smith, and John Zeltin

### Staff: Eileen Amick

1. Approval of Agenda
2. Approval of Minutes (Separate Votes Needed)
  - a. Regular Board Meeting of April 22, 2025
  - b. SCCEF Executive Committee meeting May 27, 2025
  - c. Budget Meeting of June 10, 2025
3. Superintendent-President's Report by Kellie Sims Butler, Ph.D. (Discussion)
4. Committee Reports
  - a. Executive Committee Report
    - i. Review of FY 2024-25 Year End Financial Reports (Action Items)
    - ii. 2025-2026 SCCEF Budget (Approved on June 10, 2025, Special Vote) (Discussion Item) **UPDATE 2025-2026 Updated Budget to be adopted with noted changes (Action item)**
    - iii. Investment Committee update (John Zeltin)
  - b. Special Event Updates (Discussion Items)
    - i. Notice of upcoming Foundation Events
      - SCCEF Board Social for Curt Johnston's retirement Thursday October 16, 2025 at noon at **Two 60 Bar & Kitchen at 260 Pittman Rd. Fairfield.**
      - SCCEF & SCC Scholarship Foundation Fall scholarship awards on Tuesday October 14<sup>th</sup> at 7:00 pm at SCC Theatre building 1200
    - ii. Business Networking Series  
Visit: <https://foundation.solano.edu/event/2024-business-networking-series/>
      - September 25, 2025, Vallejo, Benicia, American Canyon, Fil Am & Hispanic Chambers (Vallejo Center or Auto Center)
      - January 8, 2026, Fairfield, Vacaville, Winters & Dixon Chambers (Vacaville Center) **UPDATE Date to be determined later than January 8.**
    - iii. Touro University Mosaic Gala 8/28/25 (Discussion and Action)
      - Authorize members to attend and approve funding
    - iv. Live Solano, Give Solano Event
      - We are signed up to participate on October 1, 2025 for the event presented by Solano Community Foundation
  - v. Crab & Shrimp Feed (Possible event)  
Visit: <https://foundation.solano.edu/event/2025-crab-shrimp-feed/>
    - Saturday, March 7<sup>th</sup>
    - Need Committee Volunteers

- c. Scholarship Committee Update (Discussion Item)
  - i. Scholarship Application Deadline is August 29, 2025
  - ii. Need Volunteers for Scholarship Reviews that begin August 30, 2025 and end on September 22, 2025. Fall awards ceremony is Tuesday October 14, 2025, at 7:00 pm
- d. Recruitment of new Board Members
  - i. Updates on any board member recruitments (Robert DaPrato)
  - ii. Discussion of vacant Board Secretary position Update: Michael Smith has agreed to fill the vacant position- Need board vote (Action item)

5. Review and Approval of Scholarship Agreements

- i. The Puente Scholarship
- ii. The Travis CU scholarship

6. Other Items - Open Discussion

- i. How do we present the Business mixers to the community as scholarship fundraisers? This was a request by Marisela Barbosa at the Executive Committee meeting
- ii. Robert DaPrato has asked about adding the Board Secretary position
- iii. Suggested addition of 4 signers to bank account requires Bylaws amendment

7. Adjourn to Next Regular Meeting of Tuesday, October 28, 2025 (Fourth Tuesday)